

April 2010

Dear Religious Education Family,

“May the joy of the risen Christ be with you this Easter season and always”

In person registration for the 2010-2011 religious education school year will begin this year on Saturday, May 15th from 9:00am to 2:00pm in Petri Hall at St. Thomas More Church. **This year all registration must be done in person. Registration forms will no longer be accepted by mail. Please be advised that any registration form received in the mail will be returned to the sender and not processed.** We have added a late night registration session in order to accommodate everyone for in person registration on Wednesday, May 19th from 10:00am to 10:00pm. On that day registration forms will be accepted at the religious education office at St. Thomas More Church only. Registration forms will continue to be accepted at the religious education office at St. Thomas More Church Monday thru Friday from 9:00am until 3:00pm until Wednesday, June 30th .

Please note that as stated on the registration form, all children entering the first grade and new students must submit a copy of their baptismal certificate, and where applicable, copies of all other sacramental certificates along with a transcript letter from their previous religious education program. Our parish now has a website where you can download the religious education registration packet. Go to www.moremercy.org and click on the link to Religious Education to access this information.

We strongly urge that you register as early as possible as classes will continue to be offered on a **first come first serve basis**. When you register, your child will be placed in a class for the day, time and facility noted on your registration form. **If that session is unavailable you must provide a second choice**. As we have a very large enrollment, and processing the paperwork for registration is very time consuming, **all class assignments are final at the time of registration. All requests will be addressed at in person registration only. Once your registration is received and processed you will not be able to change your child’s classroom assignment !**

**** PLEASE NOTE: Only one registration form per family will be accepted. Multiple registration forms for other religious education families will not be accepted. Each family must register on their own.**

In addition, please be advised that you must be a member of the The Parish of St. Thomas More in order to register into our religious education process. Any registrations forms that are received from anyone who is not a member of the parish will be returned along with the payment and will not be processed.

The following are the class schedules for the 2010-2011 religious education school year for St. Thomas More /Our Lady of Mercy Church:

St. Thomas More Church

Our Lady of Mercy Church

Monday - Tuesday - Wednesday

Grades 1 - 8 at 4:30 to 5:30 pm

Grades 1 - 8 at 4:30 to 5:30pm

Grades 1 - 8 at 5:45 to 6:45 pm

Grades 1 - 8 at 5:45 to 6:45 pm

The registration fees for the 2010-2011 religious education school year are as follows:

One child	\$ 125.00
Two children	\$ 225.00
Three children or more	\$ 300.00

PLEASE NOTE THE FOLLOWING:

*** All 8th grade registrations will require an additional sacramental fee of \$25.00 ***

*** Any registration form received after June 30th will be subject to a \$50.00 late fee ***

Your 2010-2011 registration form must be completed along with the proper tuition payment attached when you come to register. If you are unable to register due to financial difficulties please contact the religious education office prior to May 15th to discuss payment options. All payments must be in the form of a check or cash. All checks are to be made payable to St. Thomas More. **If you wish to pay in cash please be sure to bring exact change.** Credit cards and ATM cards are not accepted.

*** All tuition fees are non-refundable ***

Please be advised that we are including our Religious Education Program Volunteer Form for your consideration. We ask you, is there anything more important than our children's religious education formation? I appeal to you to volunteer to enhance and help maintain our excellent program.

Yours in Christ,

Linda K. Andrew
Director of Religious Education

ST. THOMAS MORE ~ OUR LADY OF MERCY
RELIGIOUS EDUCATION FAMILY REGISTRATION FORM 2010-2011

FAMILY NAME: _____ DATE: _____

FATHER'S NAME: _____ MOTHER'S NAME: _____
First Name Maiden Name

Home Street Address: _____

City State & Zip Code: _____

Home Phone: _____ Mom Work Phone: _____ Dad Work Phone: _____

Any Family Cell Phone Numbers We Might Need: Mom _____ Dad _____

What, if any, information has changed from last year (address, phone #, etc.)? _____

*** PLEASE CIRCLE FACILITY: STM - OLM DAY _____ TIME _____**

PLEASE NOTE THAT ALL CHILDREN ENTERING THE FIRST GRADE AND NEW STUDENTS MUST ATTACH A COPY OF THEIR BAPTISMAL CERTIFICATE AND ALL OTHER APPLICABLE SACRAMENTAL CERTIFICATES TO THIS FORM !!

1. Child's Full Name: _____ Date of Birth: _____ Grade in 9/2010: _____

2. Child's Full Name: _____ Date of Birth: _____ Grade in 9/2010: _____

3. Child's Full Name: _____ Date of Birth: _____ Grade in 9/2010: _____

4. Child's Full Name: _____ Date of Birth: _____ Grade in 9/2010: _____

Emergency Contacts:

Name: _____ Phone: _____

Name: _____ Phone: _____

IMPORTANT! ARE THERE ANY SPECIAL FAMILY CIRCUMSTANCES THAT WE SHOULD BE AWARE OF (2ND MARRIAGES, DIVORCE, SEPARATIONS, ETC.)?

If so, please describe: _____

Is there anything you would like to share with us regarding your children? (allergies, health issues, special needs, etc.) (please feel free to use the reverse side if extra space is needed) _____

<u>FOR OUR INFORMATION</u>	<u>FOR OFFICE USE ONLY</u>
Are you a Catechist ? _____ Grade(s) _____	Registration Fee Amount Due: _____
If not, are you interested in becoming a Catechist ? _____	Amount Paid: _____
If so, What grade(s) would you like to teach ? _____	Check # _____ or Cash _____
	Balance Due: _____
	Envelope Number: _____

ALL REQUESTS WILL BE ADDRESSED AT IN-PERSON REGISTRATION ONLY
**** PLEASE DO NOT WRITE ON THE BACK OF THIS FORM !!!! ****

THE PARISH OF ST. THOMAS MORE

St. Thomas More Church – Our Lady of Mercy Church

Volunteer Form 2010-2011

Catechist – Assistant Cat. – Substitute Cat. - Hall Secretary

(Please circle one of the above)

Please print or type all information below. Thank you.

Name _____
Last First Middle Female _____
Male _____

Address _____
Street Town State Zip

Home # _____ Cell # _____ Work # _____

E-Mail _____ Date of Birth: _____

Parish _____
Name
Address _____ Town _____ State _____ Zip _____

Educational Background

High School _____

College: Major _____ Year _____

Certificate: _____

List talents and interests _____

Other: _____

Catechetical Background – please explain

Experience:

Do you have children in the process? _____ If so please state grade, facility, day and time.

Grade/s you prefer to teach: _____

Facility you would like to teach at: (circle one) STM - OLM

Days of the week and times you are available: (circle one) MON – TUES - WED

(circle one) 4:30 to 5:30 PM or 5:45 to 6:45 PM

- OVER -

Are you a certified Catechist? _____

If not, are you working on or willing to work on becoming a certified Catechist? _____

Have you ever taken the Virtus Training? (child abuse awareness class) _____

Are you willing to take the Virtus Training here at the St. Thomas More Facility? _____

Have you ever been fingerprinted and had a background check? _____

Are you willing to go for fingerprinting and have a background check? _____

If you have had a background check and have been fingerprinted by the Police Department or MorphoTrak, (formerly Sagem Morpho Inc.) to teach at the St. Thomas More Church facility and Our Lady of Mercy facility, please provide proof.

Enclosed is a MorphoTrak fingerprint and background check form. It is mandated by the Diocese of Trenton that in order to work as a volunteer with children that you make an appointment by telephone or on line to be fingerprinted before the beginning of the 2010-2011 religious education school year. You will need to take with you cash or a cashier's check – no personal checks. Please bring in your receipt for reimbursement. MorphoTrak Ocean Twp. Monmouth County, 39 Cindy Lane, Ocean, NJ 07712.

Parish affiliations over past 10 years.

Name of Parish Phone

Address City State Zip

Years Affiliated

Name of Parish Phone

Address City State Zip

Years Affiliated

Do you know CPR? _____

Do you have any medical conditions we should be aware of? _____

If so, please explain _____

I certify that the information contained in this application is true and complete to the best of my knowledge. I am committed to catechist formation sessions, sharing the faith with children and youth in the parish and seeking diocesan certification.

Volunteer's Signature

Date

